

Rice Public Library
Board of Directors' Meeting: Archive Copy
May 17, 2016

Present: Dudley Bierau, Rachel Dennis, George Dow, Doug Greene, Lee Perkins and Bill Tredwell

Excused: Dave Harris

Guest: Gail Lemont

Meeting called to order at 6:05 p.m. by President Rachel Dennis.

Motion: George motions to accept the April 12, 2016 minutes, including Lee's minutes from the community meeting. Bill seconds. Motion passes unanimously.

Motion: Bill makes the motion to move money from the Kennebunk Savings CD to pay the invoice from Mike Lassel. George seconds the motion. Motion passes unanimously.

If Mike continues to attend future meetings or perform any other detailed drawings or design work, the library will need to consider the additional costs.

Director's Report: The Rice Public Library is the 5th largest provider of Minerva inter-library loans in the state of Maine.

The Child Internet Protection Act policy (CIPA) will be posted on the website and will be revisited annually. The policy has been posted on four bulletin boards in the library for the last month and no comments from the public have been received.

Motion: George makes the motion to accept the CIPA policy and post it on the website. Bill seconds the motion. Motion passes unanimously.

The Town Council is not able to meet in June. We are planning instead to meet with the Town Council on July 11th. At that meeting we will present the architectural drawing, the new budget and the cost of running the building.

All board members are encouraged to attend the Public Forum #2 on June 11, 2016.

There will be two additional board meetings scheduled at 6:30 on Wednesday, May 25th and Tuesday, July 5th to discuss the plan for the upcoming town council meeting.

Rachel will send an email to the Town Library Committee to thank them for completing the report and answering the five questions the Town Council asked. Rachel will cc the board the thank you email.

The letter from the KCC Board has been received and will be included in the May minutes.

The Library Director's evaluation has not been completed.

All board members need to give Lee a preferred email address by June 1st so she can post them to the website.

A biography from Doug was received, and the board anticipates George's biography for the Board of Directors' Handbook.

Motion: Bill makes the motion to reaffirm the library's mission statement. George seconds the motion. Motion passes unanimously.

New Business: Kennebunk Savings has eliminated the community balloting. It is being replaced with a different community program.

Annual record keeping:

1. Dudley, George, Rachel, Lee and Patty have Kennebunk Savings Bank key fobs.
2. Dudley, George and Rachel can move funds from savings to checking as needed.
3. Lee and Patty have limited access and can only view the accounts and statements from KSB.
4. Dudley and Rachel can open the safety deposit box at KSB. The keys are kept in the Library Director's file cabinet in the library. Rachel and Dave check the contents annually and report to the board.
5. Dudley and Rachel have master keys to the building.

Lee Perkins sent a thank you letter to Rachel Dennis and the board members for the generous donation of \$130.00 made in memory of Eunice Sillsby. The donation will be put towards a historical marker at Rice Public Library.

Friends of the Rice Public Library report:

Gail Lemont informed the board that there are three new board members this year.

The Currier Museum was added to the list of museums.

Robert's Maine Grill offered a community supper in April, which was a success.

Fabulous Find donated \$5200 to the library last month, some of which was used for the children's summer reading program.

The Friends will be selling popcorn at the Kittery Block Party.

The board thanks Gail for all of her hard work.

A board workshop is scheduled for Wednesday, May 25th at 6:30.

The next board meeting is scheduled for Tuesday, June 14th at 6:30.

Executive session begins at 7:25 pm. and ends at 8:30.

Motion: Bill makes the motion to adjourn the meeting. George seconds the motion.
Motion passes unanimously.

Board minutes recorded by:
Lauren Pray