

**Rice Public Library
Board of Directors' Meeting: Archive Copy
December 19, 2017**

Welcome to Kendra Amaral and Patricia Moore

Present: Dudley Bierau, Rachel Dennis, Dianne Fallon, George Dow, Doug Greene, Dave Harris, Lee Perkins and Bill Tredwell

President Dennis called the meeting to order at 6:35 p.m.

New Library: Kendra started the discussion of the new library by stating that libraries are important to enrich communities and this is the position she is starting from. Many pros and cons of becoming a town department were discussed; as well as many questions raised about staff benefits. Information presentations for the staff will be planned.

Lee affirmed with Patty that the payments to the library will follow the town calendar so there is no gap in payment, that had previously impacted the library by approximately \$1800 annually.

Motion: George motioned to accept the November 21 minutes. Bill seconded and the motion passed unanimously.

Public Comments: Mike Champion of (Traip Avenue neighbor) stated, "I think it's really critical for the residents to be involved in the process. It's morphed into a very nice place. One thing we like about this area is that there is a library here."

Director's Report: A pipe burst in the Taylor Building. There was some damage, and the water sprayed in a sensitive area (electronics, etc). Fortunately, Simone found it before too much damage occurred.

Rachel observed that Lee and staff shepherded 450 participants in the Holly Jolly program and the program was so successful that this year, it had to be limited to Kittery residents. Kudos to the staff for handling the evening so successfully, especially with the inclusion of a child needing special accommodations.

Ongoing Business: Whistleblower's Policy: The policy is recommended by Maine Department of Labor as part of the general personnel policies. Lee said the policy is currently posted in both buildings as an informational piece. Dave made a motion to approve. Dudley seconded, and the motion to approve the policy passed. The policy, presented as "general information" to the employees, is now an official personnel policy.

The board discussed the proposed non-paid holidays for upcoming year.

Motion: Dudley motioned and Doug seconded to approve four unpaid holidays for 2018: July 3, Nov 21 (1/2 day), November 23 and December 26. The motion passed unanimously.

New Business:

Motion: Dianne motioned the board approves the concept of the library becoming a municipal department and joining a Negotiating Committee on this topic. Dudley seconded and the motion passed unanimously.

Motion: Dianne motioned the board agrees to participate in the Library Building Committee for the library renovation project. Doug seconded and the motion passed unanimously.

Due to the late hour, the board decided to further discuss the proposed Taylor Building Committee at the next meeting.

Executive Session: None

Next Regular Meeting: January 16 (Greta Evans will present to board).

Adjournment: Moved by Bill and seconded by George to adjourn the meeting at 8:19 p.m. Motion passed unanimously.

Board minutes recorded by:
Dianne Fallon

